

## PART A

**Report to:** Overview and Scrutiny Committee  
**Date of meeting:** 28 September 2016  
**Report of:** Committee and Scrutiny Officer  
**Title:** Parking Strategy Task Group (Year 1 recommendations) final report

### 1.0 **Summary**

- 1.1 This report provides Overview and Scrutiny Committee with the Parking Strategy Task Group's final report and recommendations.
- 1.2 Overview and Scrutiny Committee is asked to review the report and recommendations, which is attached as Appendix 1. The report was appended to the Transport and Infrastructure Section Head's report presented to Cabinet on 12 September 2016. Cabinet's minutes are attached as Appendix 2 to this report.

### 2.0 **Recommendation**

- 2.1 That the Parking Strategy Task Group's final report and recommendations be agreed.
- 2.2 That Overview and Scrutiny Committee sets a date to review the task group's recommendations.

**Contact Officer:**

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**Report approved by:** Carol Chen, Head of Democracy and Governance

### 3.0 **Detailed Proposal**

- 3.1 In May the Head of Regeneration and Development and Transport and Infrastructure Section Head submitted a scrutiny proposal form asking for the establishment of a task group. The role of the task group would be to gather input from non-executive members about the first year's recommendations contained in the Parking Strategy.

- 3.2 The aim was to carry out the review over two or three meetings. The task group would consider the recommendations for the first year included in the parking strategy, prior to it being presented to Cabinet in September.
- 3.3 Overview and Scrutiny Committee considered the proposal at its meeting held on 16 June 2016. Following a discussion it was agreed that the task group would be set up and comprise the following councillors –
- Councillor Sohail Bashir
  - Councillor Stephen Bolton
  - Councillor Anne Joynes
  - Councillor Glen Saffery
  - Councillor Derek Scudder
- 3.4 The task group met on two occasions; 12 and 18 July 2016. At the first meeting the councillors and officers discussed the proposed recommendations and councillors commented on the suggested changes to parking arrangements in the town centre. The officers were asked to provide some additional information at the following meeting.
- 3.5 At the second meeting officers provided updated copies of the plans following the comments made at the first meeting. Members further discussed the best use of the available kerb side space and the potential uses.
- 3.6 As requested by Overview and Scrutiny Committee all councillors were informed of the meeting dates and invited to attend and participate in the discussion.
- 3.7 An update on the progress of the task group and the completion of its final report was provided by the Committee and Scrutiny Officer at Overview and Scrutiny Committee's meeting on 21 July. As soon as the final report had been agreed by the task group it was circulated to Overview and Scrutiny Committee as requested. The Chair, Councillor Hastrick, confirmed she would be attending Cabinet and would forward any comments raised by Overview and Scrutiny Committee.
- 3.8 The Task Group's final report was presented to Cabinet on 12 September. The minutes of that meeting are attached as Appendix 2 to this report.
- 3.9 It should be noted that following Cabinet's decision, the Transport and Infrastructure Section Head and his team will need to follow the standard procedures for Traffic Regulation Orders in order to make any changes to the current highways arrangements. The procedure invites comments from local residents, businesses and councillors.

3.10 Overview and Scrutiny Committee is asked to review the task group's final report and Cabinet's comments and decide when it wishes to review the recommendations and their progress.

#### 4.0 **Implications**

##### 4.1 **Financial**

4.1.1 The Shared Director of Finance comments that there are no financial implications.

##### 4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Democracy and Governance comments that some of the recommendations require the implementation of Traffic regulation Orders which have to go through a statutory process including potentially a public inquiry if objections are received during the consultation which are not resolved

##### 4.3 **Equalities**

4.3.1 The task group reviewed the provision of town centre parking availability for blue badge holders, particularly due to their reduction following changes to highways arrangements in the town. Any proposals contained in the recommendations will be subject to Traffic Regulation Orders being advertised.

##### 4.4 **Potential Risks**

4.4.1 None have been identified as a direct result of the Task Group's report and recommendations; however any proposed schemes will be considered further by officers as they progress the proposals into detailed schemes and risks may be identified at that stage. Officers will need to consider any risks and assess whether changes need to be made to any proposed scheme.

### **Appendix**

Appendix 1 Parking Strategy Task Group (Year 1 recommendations) final report and recommendations

Appendix 2 Cabinet minutes of the meeting held on 12 September 2016

### **Background Papers**

None

### **File Reference**

None